SUTTON ST JAMES C.P. SCHOOL

Bells Drove, Sutton St James, Spalding, Lincs. PE12 0JG
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Tel: 01945 440209
Headteacher: Miss Claire Willows

21st October 2026

Dear Parent/Guardian

English as an Additional Language (EAL)

The Department for Education (DfE) provides guidance on identifying pupils who have English as an Additional Language (EAL).
A child may be recorded as having a first language other than English if they were exposed to another language during early development and continue to be exposed to that language at home or in the community. Your child does not need to understand or speak the language for this to apply.
With this in mind, we are reviewing our school records and would be grateful if you could complete the information below to help us understand your child's language background.

Yours sincerely

C.Willows

Miss Claire Willows
Headteacher

English as an Additional Language (EAL)

Child's/Children's name: _____

Class/Classes: _____

Child's/Children's 1st Language:_____

Language(s) exposed to at home: _____

Who speaks this language at home: _____

☐ I confirm that a language other than English is used by one or more members of my child's immediate family at home.

Parent/Carer's name: _____

Signature: _____

Date: _____

Thank you for your time and cooperation in helping us to keep our school records accurate and understand the language backgrounds of all our pupils.

Please return to school by Monday 2nd November