



# Sutton St James Community Primary School



**School Uniform Policy**  
Implementation Date: July 2025  
Review Date: July 2027

<b>Headteacher:</b> Claire Willows	
<b>Chair of Governors:</b> Vicki Newton	
<b>Date implemented:</b>	
<b>Date for review:</b>	



## Sutton St James Community Primary School



### School Uniform Policy

Implementation Date: July 2025

Review Date: July 2027

#### Uniform Policy Introduction

It is our school policy that all children wear school uniform when attending school, or when participating in school-organised events outside normal school hours. We ask children to wear their polo-shirts/ shirts tucked into their skirts, shorts or trousers and to take a pride in their personal appearance.

Some items of uniform can be bought with the Sutton St James School logo on, whilst other plain items are easily available, at very competitive prices, at local shops including supermarkets. A complete list of the items needed for school uniform, including those for P.E., is included in this policy (Appendix A).

**“We believe that the wearing of a school uniform enables students to identify with their school, gives a sense of belonging, is practical and smart, reinforces a positive work ethos and reduces expenditure for parents/carers”.**

#### Aims and objectives

The aims of this policy are to:

- ensure clarity of what can be worn or not at school;
- promote a sense of pride in our school;
- help to create a sense of community and belonging towards the school;
- ensure that our pupils can be clearly identified with our school;
- support our commitment to inclusion;
- prevent pupils from wearing ‘fashion clothes’ that could be distracting in class;
- ensure pupils’ uniforms are practical, smart, affordable and are suitable, with health and safety in mind;
- ensure that pupils are dressed smartly.

#### Jewellery, Hair Ornaments, Make-up, Nail Varnish and Headscarves

For health and safety reasons, we do not allow children to wear jewellery. The exception to this rule are small objects of religious significance.

Children are required to remove any items (including earrings) during PE lessons to prevent them from causing injury. Your child’s class teacher will advise you when PE lessons are to take place so earrings can be removed. **Please note:** Teachers are not permitted to remove earrings.

Hair bands, ribbons/bows or ‘scrunchies’ should be plain and either red, white or black. Hair bands should not have objects attached to them such as flowers. Make up and nail varnish should not be worn to school unless for an out of

school hours function, for example a school disco. Pupils are free to wear a headscarf at Sutton St James Primary School if they wish to. These must however be plain and either white or black. Headscarves of the type which drape to shoulder length or just below are acceptable. Longer headscarves are not permitted for safety reasons.

### **Footwear**

For health and safety reasons, we do not allow pupils to wear shoes with platform soles, Heelys or high heels. All pupils are required to wear flat, plain black shoes without logos. These should be closed in with no toes visible. If boots are worn these should also be flat and plain black. Sandals and flip-flops are not permitted. Pupils can bring trainers into school to change into for break periods. Pupils must however change back into shoes at the end of break periods.

### **Adaptations for Weather**

In the cold weather, particularly in the winter months, children are expected to wear coats and are permitted to wear a hat/ear-muffs, scarf and gloves. Please ensure that all items are clearly named.

On hot days all children are expected to wear full uniform (although not jumpers). Items such as polo-shirts / short-sleeved shirts, tailored shorts and summer dresses are all appropriate in the hot weather.

### **The Role of Parents**

We believe that one of the responsibilities of parents is to ensure that their child has the correct uniform and PE kit, and that it is clean, in good repair and that the child's name is written on all items. If a parent has difficulties for any reason with fulfilling this request, they are asked to speak confidentially to a senior member of staff to discuss the issues. Parents should be assured that we will do all we can to help. Children who arrive at school wearing non-school uniform or PE clothing will be loaned an appropriate item from school where possible. Parents will be contacted to discuss the matter and may be requested to return to school with correct clothing. The school welcomes children from all backgrounds and faith communities. If there are serious reasons, for example on religious grounds, why parents want their child to wear clothes that differ from our school uniform, the school will consider such requests sympathetically. If any parent would like to request a modification to the uniform policy they should, in the first instance, contact the Headteacher.

### **The role of staff**

Staff should support the Headteacher in maintaining high standards of uniform dress. They should ensure that they are role models in the wearing of appropriate clothing (including on trips – no jeans). Where pupils fail to wear the correct uniform, staff should make discreet and sympathetic enquiries. Where pupils are wearing the correct uniform, staff should give positive encouragement. Staff should also be aware that sometimes a pupil's standard of dress may indicate care issues at home. If this is suspected, it should be referred to a Designated Safeguarding Lead (DSL).

### **The Role of Governors**

The governing body supports the Headteacher in implementing the school's uniform policy. It considers all representations from parents regarding the uniform policy and liaises with the Headteacher to ensure that the policy is implemented fairly and with sensitivity. It is the governors' responsibility to ensure that the school uniform meets all regulations concerning equal opportunities. Governors ensure that the school uniform policy enables children to dress sensibly, in clothing that is hardwearing, safe and practical.

### **Special Circumstances**

Special dispensation can be requested for temporary exception from the prescribed school uniform or elements of it. This will usually be on medical grounds or for other exceptional circumstances. The Headteacher will have the ultimate decision on granting or refusing this.

### **Discipline**

The Headteacher has the authority to discipline students for not wearing correct school uniform. In extreme cases, a student could be excluded for persistently failing to follow the school uniform policy. It is our intention to explore all alternatives, through consultation and discussion with parents/carers, to avoid this sanction being taken. If a student arrives at school not wearing the correct uniform, school will endeavour to find the cause and remedy the situation. Parents/Carers will be contacted. Should the problem persist, parents/carers may be invited into school to discuss the situation.

### **Lost Property**

Any unidentified items of school uniform, which are not named, will be taken to the lost property box in the school conservatory. Students are encouraged to look here to reclaim lost property, on the understanding that the found item will then be clearly named. Children can become upset as a result of lost clothing. Please help us to reunite lost items of clothing with their owners by labelling items with your child's name.

### **Help providing Uniform**

The PTA provide items of second-hand school uniforms to families who may require these for a small donation. As well as uniforms, they can also provide PE kits, shoes, coats and outdoor learning school clothing if required.

Support will be provided for children in receipt of Pupil Premium when uniform is ordered through school, with a contribution of up to £50 per year per pupil.

### **Monitoring and Review**

The governing body monitors and reviews the school uniform policy by:

- seeking the views of parents, to ensure that they agree with and support the policy;
- considering, with the Headteacher, any requests from parents for individual children to have special dispensation with regard to school uniform.

## **Appendix A**

The school uniform has been selected to be smart, simple and inexpensive.

School uniform can be purchased from 2 online companies, 'My Clothing' or 'Design & Embroidery' with a school logo on it.

Uniform can be ordered through the school office or using the links below which can be found on the school website. Uniform ordered from either website can be delivered directly to parents home addresses.

Plain clothing, without logos, can be purchased from many of the large supermarkets eg. Asda, Tesco, Aldi

<https://www.designandembroidery.co.uk/>

<https://myclothing.com/>

Once on these websites parents will need to enter the school postcode PE12 0JG and choose the Sutton St James logo.

## **Uniform List**

### **GIRLS**

Grey – skirt, pinafore dress, tights, trousers, shorts, socks

Red - cardigan, jumper, sweatshirt,

White – blouse, polo shirt, socks

Black – shoes, socks

Summer: If preferred, red gingham check dress and white socks.

### **BOYS**

Grey - trousers, shorts, socks

Red – jumper, sweatshirt,

White – shirt, polo shirt, socks

Black – shoes, socks

Summer: If preferred grey shorts.

### **P.E. KIT**

A separate T-shirt (in the house colour) and black shorts are needed in a drawstring bag. Plimsolls, trainers (outdoor use). A change of socks may also be included.

Black jogging bottoms or a black tracksuit are an option for the colder months.

### **Swimming**

Girls are required to wear a one-piece swimming costume (No bikinis) and boys are required to wear tight swimming trunks (No long beach shorts). This optimises swimming technique.

All children are required to wear a swimming hat. Goggles can be worn if desired.