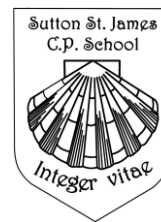




SUTTON ST JAMES C.P. SCHOOL
Bells Drove, Sutton St James, Spalding, Lincs. PE12 0JG
Email: enquiries@sutton-st-james.lincs.sch.uk
www.sutton-st-james.lincs.sch.uk
Tel: 01945 440209
Head Teacher: Miss Claire Willows



14th November 2025

Dear Parents,

Christmas Lunch and Christmas Activities
Tuesday 16th December

We are delighted to be able to invite you into school to have a Christmas Lunch, and take part in Christmas activities, with your children on Tuesday 16th December from 11.30am – 3.10pm.

Prices for the meals are as follows: adult meals will cost £3.75 per person and a child's meal £2.45. **If your child is in school, please can you order and pay for these through the normal way via the School Meals Online.** Please use the attached order form for any adults or younger siblings and please pay for these meals via ParentPay. Due to the numbers in school, we can only accommodate a maximum of 2 adults and 2 younger siblings per family. A default amount of £2.45 will show on ParentPay, but you will be able to pay anywhere from £2.45 (1 Child) up to £12.40 (2 Adults & 2 Children). If you do not require any hot meals ordering, but you still would like to come – please state this on the order form, so we can allocate you a place setting.

If your child is in Swallows, Robins or Wrens class, they will receive their Christmas lunch free as part of the Universal Free School Meals Initiative, but you do still need to order for them, using the School Meals Online system, indicating their choices. If your child receives Free School Meals, they will also get their meal free but again you will still need to indicate their choices via the School Meals Online ordering system.

Please see the reverse of this letter for the delicious Christmas menu on offer! Please note – due to the lack of space no pushchairs and prams will be allowed to be taken into the hall for young children; but you are welcome to bring a small seat for them e.g. car seat which may be taken into the hall.

The serving of lunch will have to be split into 2 sessions due to the number of people who will need to be seated and will run in a similar format as lunches run every day with you collecting your lunch from the serving tables and clearing your plates at the end. The children will have a lunch playtime as normal during which you will be provided with tea/coffee.

If you would like to take part in the Christmas activities and join us for Christmas lunch, please complete the attached form (for yourselves and younger siblings) and return it to the office by **Monday 24th November** having already paid for your meals via ParentPay and please go onto School Meals Online and order and pay (if required) for your school age children – the way you normally do.

This day will be a day for the children to wear school uniform and a Christmas Jumper, instead of their uniform jumper, if they would like to do so. Parents are also invited to join in with the festive spirit and wear a Christmas Jumper for the day!

If you have any questions or queries, please contact Mrs Gadsden in the office.

We hope that lots of you will join us for this special day and look forward to seeing you there!

Yours sincerely

C. Willows

Miss C Willows
Headteacher

Christmas Lunch Order Form
For Adults & Younger Siblings

Family Name _____

Full Name	Please tick one box		Please tick which option you would like				Dessert	
	Younger Child's meal £2.45	Adult's meal £3.75	Option 1 Roast Turkey	Option 2 Roast Beef	Option 3 Bringing own Pack up	Option 4 Xmas Veg Pie (Vegetarian)	Xmas Yule Log	Festive Fruit Salad

Meals are **£3.75 per adult, £2.45 per child** (Please do not use this order form for any school aged children)

I have paid £_____ as payment for the Christmas Lunch via **ParentPay**.

**Please complete and return to school by
Monday 24th November**