



SUTTON ST JAMES C.P. SCHOOL
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Tel: 01945 440209
Headteacher: Miss Claire Willows



17th June 2026

Dear Parents and Carers,

Unacceptable and Inappropriate Behaviour

We are writing to inform you that the school has recently been made aware of an incident involving unacceptable behaviour from two adults during the end-of-day collection period.

We have received a report of inappropriate and concerning conduct in the collection line. This has included the use of threats made towards a member of staff, as well as racist remarks directed at staff. We wish to make it absolutely clear that such behaviour is wholly unacceptable and will not be tolerated under any circumstances.

Our staff work hard to provide a safe, inclusive, and respectful environment for all members of our school community. We are committed to ensuring that this standard is upheld not only by pupils, but also by adults on site. Any form of abuse, intimidation, or discrimination towards staff or others goes against the values we strive to promote.

We ask all parents and carers to model respectful behaviour at all times while on school grounds. We would also encourage any parents or carers who witness or hear such behaviour to report it to the school as soon as possible, so that we can address concerns promptly and take appropriate action. We recognise that the vast majority of parents agree with us that this is vile and unacceptable behaviour and we apologise that you are being exposed to this. In order to be able to take action, we need your support by reporting any such incidents that you witness. Your report will be kept confidential and your name will not be shared with the people behaving inappropriately - unfortunately we are unable to act on singular anonymous reports.

Should any further reported incidents occur, the school will take appropriate action, which may include restricting access to the school site or involving relevant external agencies and LCC legal team where necessary.

We appreciate your cooperation in helping us maintain a safe and positive environment for everyone.

Yours sincerely

C Willows

Miss Claire Willows

Headteacher